

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ

**This meeting
may be filmed.***



**Central
Bedfordshire**

please ask for Leslie Manning
direct line 0300 300 5132
date 23 December 2014

NOTICE OF MEETING

AUDIT COMMITTEE

Date & Time

Monday, 12 January 2015 10.00 a.m.

Venue at

Room 15, Priory House, Chicksands, Shefford

Richard Carr
Chief Executive

To: The Chairman and Members of the AUDIT COMMITTEE:

Cllrs M C Blair (Chairman), D Bowater (Vice-Chairman), R D Berry,
K M Collins, N B Costin, D J Lawrence and A Zerny

[Named Substitutes:

Mrs J G Lawrence, A Shadbolt, N J Sheppard and I Shingler]

All other Members of the Council - on request

***MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS
MEETING***

***Please note that phones and other equipment may be used to film, audio record, tweet or blog from this meeting. No part of the meeting room is exempt from public filming.**

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AGENDA

1. **Apologies for Absence**

To receive apologies for absence and notification of substitute Members.

2. **Minutes**

To approve as a correct record the minutes of the meeting of the Audit Committee held on 22 September 2014 (copy attached).

3. **Members' Interests**

To receive from Members any declarations of interest.

4. **Chairman's Announcements and Communications**

To receive any announcements from the Chairman and any matters of communication.

5. **Petitions**

To receive petitions from members of the public in accordance with the Public Participation Procedure as set out in Annex 2 of Part A4 of the Constitution.

6. **Questions, Statements or Deputations**

To receive any questions, statements or deputations from members of the public in accordance with the Public Participation Procedure as set out in Annex 1 of Part A4 of the Constitution.

Reports

Item	Subject	Page Nos.
7.	Certification of Claims and Returns Annual Report 2013-14 To receive the annual certification report from Ernst & Young LLP which summarises the results of certification work at Central Bedfordshire Council on 2013-14 claims and returns.	* 13 - 26
8.	Annual Audit Letter To consider the Annual Audit Letter 2013/14 from Ernst & Young LLP which sets out the key issues arising from the external auditor's work.	* 27 - 38

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| 9. | 2013/14 Audit Scale Fee - Late Variation | * 39 - 42 |
| | To consider a letter from Ernst & Young LLP which sets out the revised final scale fee in respect of the 2013/14 audit. | |
| 10. | External Audit Progress Report | * 43 - 62 |
| | To consider a report from Ernst & Young LLP which provides an update on the progress made by the company in carrying out the Council's 2013-14 audit. The report also includes, as an appendix, a briefing document on issues which might have an impact on the Council, the local government sector and the audits undertaken by Ernst & Young. | |
| 11. | Final Accounts Process 2014/15 | * 63 - 68 |
| | To consider a summary of key changes in the Statement of Accounts for 2014/15 and internal procedures for producing the Statement of Accounts. | |
| 12. | Local Government Pension Scheme Update | * 69 - 76 |
| | To consider an update on recent developments in respect of the Local Government Pension Scheme. | |
| 13. | Internal Audit Progress Report | * 77 - 88 |
| | To consider an update on the progress of work by Internal Audit for 2014/15. | |
| 14. | Risk Update Report | * 89 - 94 |
| | To consider an overview of the Council's risk position as at December 2014. | |
| 15. | Tracking of Internal Audit Recommendations | * 95 - 112 |
| | To consider a summary of high priority recommendations arising from the Internal Audit reports together with the progress made in their implementation. | |
| 16. | Work Programme | * 113 - 116 |
| | To consider the Committee's work programme. | |